

O-Service Review Panel (SRP) Referrals

O-100 Overview

Support Coordinators (SCs) must submit possible denials/discharges to OAAS RO for recommendations. OAAS RO sends the following cases to OAAS State Office Service Review Panel (SRP) for further recommendations:

Involuntary Denials/Discharges:

- Health and welfare of the individual cannot be assured through the provision of waiver services within the individual's cost effectiveness.
- Individual fails to cooperate in the eligibility determination process or in the performance of the Plan of Care (POC).
- Failure on behalf of the individual to maintain a safe and legal home environment.
- Individual is incarcerated or placed under the jurisdiction of penal authorities or courts.
- Waiver services are not appropriate for the individual.

Transitions:

- Transitions from Adult Day Health Care (ADHC) Waiver to Community Choices Waiver due to a physical decline.

Expedited Community Choices Waiver:

- Expedited Community Choices Waivers (Refer to Expedited Community Choices Waiver procedures).

Individual Responsibility Agreement (IRA):

- If RO cannot assure health and welfare, an IRA referral is made to the SRP.
- RO sends IRA referral with all supporting documents to SRP.

- If the SRP determines that an IRA is needed, the request for an IRA is sent to RO.

Follow-Ups:

- Follow-up cases from a previous SRP.

O-110 Procedures

SC will:

- Process the waiver case as outlined in the manual.

If the SC has an involuntary denial/discharge or transition cases, the SC will forward the documents (POC packet, narrative, supporting documentation, letters from physicians, etc.) to RO.

RO will:

- Review the documents.
- Complete the ***Service Review Panel (SRP) Referral*** form and forward to RO manager/supervisor.

RO manager/supervisor will:

- Review the SRP Referral form and send it along with any necessary documents to OAAS State Office SRP for recommendations.

NOTE: Only the information that is needed to assist in making the determination on the referral should be sent to SRP. There is no need to send entire case record file to SRP.

SRP will make a decision and notify RO manager/supervisor.

For approved transitions, DMC will send participant a waiver offer via mail. (Refer to Linkage procedures.)

For denials/discharges approved by SRP, RO and SC will follow Denial/Discharge procedures.

For Expedited Community Choices Waivers, refer to Expedited Community Choices procedures.

For IRAs, refer to IRA form/instructions.